

"Arbeitskreis Ellipsometrie – Paul Drude e.V."

§1

Name and registered seat

- (1) The association is named "Arbeitskreis Ellipsometrie - Paul Drude e.V." (work-group ellipsometry – Paul Drude e.V.).
- (2) The association adopts the logo of the work-group ellipsometry with the addition "Paul Drude e.V."
- (3) Location of the association is Berlin.
- (4) The association shall be registered with the German "Vereinsregister" (register of associations).

§2

Tasks and purpose

- (1) The work-group ellipsometry - Paul Drude e.V. promotes the scientific and technical understanding of optical metrology, in particular ellipsometry. It provides a platform to disseminate new research results and experiences in the mentioned fields.
- (2) The association pursues exclusively and directly charity purposes as indicated in the section "tax-privileged purposes" of the tax code. The purpose of the association is the promotion of science and research, especially in the field of ellipsometry.

The purpose of this statute shall be achieved in particular by:

- (a) Prompt publication of all scientific results of the association, whether from research or any other scientific activity
 - (b) Regular workshops on ellipsometry accessible to everyone
- (3) The association is active in a selfless way and aims at exclusively non-profit purposes. The funds of the association may only be used for purposes in line with the statute. The members do not receive any shares of profit and, being a member, they do not receive any donations from the financial sources of the association. No person may be favored by expenses alien to the purpose of the association or by disproportionately high remuneration.

§3

Members

- (1) Any natural or legal person who submits a written application for membership to the executive board may become a member.
- (2) By proposal of the extended board, the general meeting may appoint honorary members for life who shall be exempt from member fees and other payments.

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- (3) All members are entitled to use the information platforms of the association and to participate in the events within the limits of user regulations.
- (4) The resignation of a member is only possible at the end of the year by a written declaration to the executive committee, subject to a period of notice of 3 months. In addition, the membership ends by death or exclusion.
- (5) The exclusion of a member occurs, if he or she is in delay with payment of a membership fee for longer than one year despite being reminded, or acts coarsely damaging to the association otherwise.

§4

Bodies of the association

Bodies of the association are:

- (1) Executive board
- (2) Extended executive board
- (3) General meeting

§5

Executive board

- (1) The executive board of the association consists of the chair, the deputy chair and the treasurer as well as three further members. When selecting the three other members, care must be taken to ensure that both the fields of research and teaching as well as the areas of equipment manufacturers and users are represented. The association is jointly represented by the chairperson of the executive board and another executive board member. In case that the chair is prevented to perform his or her tasks in internal affairs, the deputy chair can substitute him or her.
- (2) The executive board is elected by the general meeting for a period of four years; however, it remains in office even after the expiration of the term of office until the new election. A re-election of the chair and his deputy is only possible after two years. Each member of the executive board has to be elected individually. With the termination of membership the office of an executive board member ends as well.
- (3) If a member of the executive board resigns prematurely, the extended executive board may elect a successor for the remaining term of office.
- (4) The executive board is responsible for all affairs of the association, as far as they are not the primary concern of the extended executive board or the general meeting. In particular, the executive board has the following tasks:
 - a) Preparation and convocation of the extended executive board and the general meeting as well as preparation of the agendas.
 - b) Execution of decisions of the extended executive board and the general meeting.

§6

Extended executive board

- (1) The extended executive board consists of the members of the executive board, the secretary and a maximum of ten other members. The composition of the extended executive board

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shall reflect the spectrum of applications of ellipsometry and take current developments into account.

- (2) The extended executive board is elected by the general meeting for a period of four years; however, it remains in office even after the expiration of the term of office until the new election. Each member of the extended executive board shall be elected individually. With the termination of the membership, the office in the extended executive board ends as well.
- (3) If a member of the extended board resigns prematurely, the extended board may elect a successor for the remaining term of office.
- (4) The extended executive board shall determine the budget for the financial year and shall be concerned with resolutions and other matters of particular importance. This also includes decisions on applications for membership and the expulsion of a member for important reasons.
- (5) As a rule, the extended executive board meets twice a year, where the meeting is public for members of the association. These meetings are convened by the executive board in writing or by e-mail, stating the agenda. The convening period is four weeks.
- (6) The extended board has a quorum if at least half of its members are present. Resolutions are passed by a majority of the votes cast. In the event of a tie, the vote of the chairperson shall be decisive; in the absence of the chairperson, the vote of the deputy chairperson shall be decisive.
- (7) The extended board may decide by written procedure if all members of the extended board agree to the subject of the resolution.

§7

General meeting

- (1) The general meeting takes place at least every four years. It should take place in conjunction with a workshop. It must be convened in writing by the executive board 4 weeks before the intended meeting. The convocation of the meeting must indicate the subjects of resolution (agenda).
- (2) The board is obliged to put all written requests of members on the agenda, which have been received until the appointment of the meeting.
- (3) Every duly convened general meeting has a quorum. The presence of 2/3 of the association members is required to pass a resolution on the dissolution of the association. If a general meeting, appointed to pass a resolution on the dissolution of the association, is not quorate, another general meeting with the same agenda shall be announced within 4 weeks starting from the day of the meeting. The new meeting is quorate regardless of the number of members present. Such a second meeting may take place at the earliest 2 months after the first day of the meeting, yet has to take place 4 months after this date at the latest. The invitation to the further meeting must contain a reference to the facilitated quorum.
- (4) As a rule, votes are cast by show of hands. At the request of at least 5 of those present, the vote can take place by written and secret ballot
- (5) The majority of the members present shall decide on the passing of a resolution; a tie shall be deemed to be a rejection.
- (6) A majority of 3/4 of the members present is required for a resolution on an amendment of the statutes or on the dissolution of the association.

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- (7) The general meeting shall determine the amount of the annual membership fee to be paid. It is responsible for approving the budget for the next financial year, receiving the biennial report of the executive board and the discharge of the executive board.
- (8) An extraordinary general meeting shall be convened by the executive committee as required and at the request of at least one quarter of the members. In this case the members shall be invited no later than four weeks prior to the date of the meeting and must be informed about the agenda.
- (9) The general meeting has the following tasks in particular:
 - a. Resolution on all matters of fundamental significance for the association, insofar as these tasks are not assigned to the executive board or the extended executive board
 - b. Election and dismissal of members of the executive board and the extended executive board
 - c. Appointment of the cash auditors
 - d. Approval of the financial plan and determination of membership fees
 - e. Discharge of the executive board
 - f. Amendments of the statute
 - g. Dissolution of the association
- (10) The general meeting shall be chaired by the chairperson of the executive board or, in his absence, by his deputy.

§8

Notarification of the resolutions of the general meeting

- (1) A record of the resolutions passed at a meeting of the extended executive committee or of the members shall be written down by the secretary, in his absence by a secretary to be appointed by the chairperson.
- (2) The protocol shall be signed by the chairperson of the meeting and the secretary.
- (3) If more than one chairperson presided over the meeting, the last chairperson of the meeting shall sign the protocol.
- (4) The members of the extended executive board shall receive a copy of the protocol.

§9

Fiscal year and business plan

- (1) The fiscal year of the association is the calendar year.
- (2) The executive board decides on the business plan of the association drafted by the treasurer and subsequently submits it to the extended executive board and/or the general meeting for approval.

§10

Dissolution of the association

The general meeting can decide to dissolve the association with a majority of three quarters if the circumstances no longer permit the association's purpose to be fulfilled sustainably and permanently. In case of a dissolution, the assets of the association shall be transferred to the German Red Cross e.V., which shall use them directly and exclusively for charitable purposes.

Berlin, February 22nd, 2006

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